

The Wine Cellar San Marcos Application Packet

The Wine Cellar San Marcos is an upscale restaurant and retail store providing a unique fine dining experience in Hays County, Texas. The Wine Cellar also markets fine wines, cigars and wine-quality imported beers, as well as associated items such as candles, candle holders, wine glasses, plates, small furniture, chests, etc.

The goal of the Wine Cellar is to provide a unique dining and shopping experience as well as an opportunity to learn about wines, beers and cigars through regular tasting sessions. The Wine Cellar is located in the Central Downtown Business District of San Marcos at 202 N. LBJ Dr. Suite 101

The preferred applicant will have restaurant or bar experience, be outgoing, creative, and imaginative.

This is a part time position.

As a requirement of this position, all employees other than cooks/chefs must be certified by the Texas Alcoholic Beverages Commission for Server Training. Proof of certification must be provided no later than two weeks after hire. **All** employees must have Food Handlers certification.

Restaurant and Store hours are Monday – Saturday from 5:00 pm. – 11:00 p.m. We also have specially scheduled Sunday brunches and other parties.

You may complete this application directly from your computer by tabbing through each section and entering the required information. Please note that although a resume is appreciated, it does not take the place of a completed application. When complete, sign and return it to The Wine Cellar.

If you have questions, please contact The Wine Cellar and ask to speak to one of the supervisory staff at 512-805-9463

EMPLOYMENT APPLICATION

The Wine Cellar San Marcos
202 N. LBJ Dr. Suite 101, San Marcos, 78666



THE WINE CELLAR
SAN MARCOS

PRINT IN BLACK INK OR TYPE: Fill out application completely. If questions are not applicable, enter "NA".
Do not leave questions blank. Do not simply attach resume. Be sure to sign when completed. The Wine Cellar is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment.

Date _____

NAME: _____ Social Security No.: _____ - _____ - _____
(Last) (First) (Middle)

MAILING ADDRESS: _____
(Street) (Apartment No.) (City) (State) (Zip)

E-MAIL ADDRESS: _____

PHONE: AC _____ - _____ - _____ OTHER PHONE (optional): AC _____ - _____ - _____

List any other names used if different from name on this application:

EDUCATION:

Did you graduate from High School or achieve a GED? Yes No If No, highest grade you completed? _____

Type of School	Name and Location of School	Semester Hours Credit	Graduated?		Expected Graduation Date	Type of Diploma or Degree	Major/Minor
			Yes	No			
Undergraduate Colleges or Universities			<input type="checkbox"/>	<input type="checkbox"/>			
			<input type="checkbox"/>	<input type="checkbox"/>			
			<input type="checkbox"/>	<input type="checkbox"/>			
Graduate Schools			<input type="checkbox"/>	<input type="checkbox"/>			
			<input type="checkbox"/>	<input type="checkbox"/>			
			<input type="checkbox"/>	<input type="checkbox"/>			
Vocational, Technical or Business			<input type="checkbox"/>	<input type="checkbox"/>			
			<input type="checkbox"/>	<input type="checkbox"/>			
			<input type="checkbox"/>	<input type="checkbox"/>			

Driver's License:

State: _____ Number: _____ Expiration Date: _____ Indicate Class of License:
 A B C M A Commercial B Commercial C Commercial _____

List special skills and machines or equipment you can use (Computers, calculators, printers, software, etc.):

Language Ability (optional):

Language	Reading Fluency				Speaking Fluency				Writing Fluency			
	None	Fair	Good	Excel.	None	Fair	Good	Excel.	None	Fair	Good	Excel.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CONVICTIONS: Have you ever been convicted of a felony? Yes No If Yes, explain in concise detail on a separate sheet of paper, giving the dates and nature of the offense, the name and location of the court, and the disposition of the case. A conviction may not disqualify you for employment, but a false statement will.

FOR WHICH POSITION ARE YOU APPLYING: Check One Clerk/ Server Chef/Cook Busser

MAJORITY: Are you at least 21 years of age? Yes No

TABC Certification: Are you TABC Certified? Yes No If Yes, indicate date:

AVAILABILITY: When is the first date you are available to work?

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED

1. I certify that all information provided by me in connection with my application, whether on this document or not, is true and complete, and understand that any misstatement, falsification, or omission shall be grounds for refusal to hire or, if hired, termination.
2. I understand as a condition of employment I will be required to provide legal proof of authorization to work in the United States.
3. I authorize any of the persons or organizations named in my application to give you any and all information about my employment, education, or other information they might have, personal or otherwise, with regard to any of the subjects covered by my application. I release all such parties from all liability from any damages which may result from giving you this information.
4. As a requirement of this position, all employees other than cooks/chefs and bussers must be certified by the Texas Alcoholic Beverages Commission for Server Training. Proof of certification must be provided no later than two weeks after hire. All employees must also obtain Food Handler's Certificate within that time period. If you do not have these certifications, we will provide you with an opportunity to obtain these within the two week period.
5. certifications, we will provide you with an opportunity to obtain these within the two week period.

If hired as an employee of The Wine Cellar, I acknowledge that is my responsibility to verify the legal drinking age of all customers, and accept full responsibility for doing so, and that I will not encourage underage or excessive drinking or provide service to those underage or who are visibly intoxicated.

THIS APPLICATION MUST BE SIGNED SIGN HERE: _____
Signature – Applicant Date

EMPLOYMENT HISTORY

This information provided should accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include **ALL** employment. Begin with your current or last position and work back to your first position.
2. Employment history should include **each position** held, even those with the same employer.
3. Employer addresses must be complete mailing addresses, including zip code.
4. Give a brief summary of each position you have held.
5. For supervisory/managerial positions, indicate the number of employees you supervised.
6. Complete the entire application. Incomplete applications will not be considered.

If you need additional space to adequately describe your employment history, you may copy this employment history sheet or attach an employment history providing the same information in the same format as this application form.

Name

Last

First

Middle

Social Security Number

Position Title: Employer: Mailing Address: City & State/ZIP: Employer's Telephone No.(including AC):							<u>Immediate Supervisor</u> Name: Title: Telephone No. (including AC): If supervisory, enter the number of employees you supervised:			Full-Time Part-Time <input type="checkbox"/> Summer <input type="checkbox"/> Temp/Project <input type="checkbox"/> If part-time, give average # of hours worked per week:
Starting Date			Leaving Date			Wage Rate/Hr.	Technical <input type="checkbox"/>		If supervisory, enter the number of employees you supervised:	
Mo	Day	Yr	Mo	Day	Yr		Non-management <input type="checkbox"/>			
						Supervisory/Mngt				
Summary of Experience:										
Specific reason for leaving:										

Position Title: Employer: Mailing Address: City & State/ZIP: Employer's Telephone No.(including AC):							<u>Immediate Supervisor</u> Name: Title: Telephone No. (including AC): If supervisory, enter the number of employees you supervised:			Full-Time Part-Time <input type="checkbox"/> Summer <input type="checkbox"/> Temp/Project <input type="checkbox"/> If part-time, give average # of hours worked per week:
Starting Date			Leaving Date			Final Wage Rate/Hr	Technical <input type="checkbox"/>		If supervisory, enter the number of employees you supervised:	
Mo	Day	Yr	Mo	Day	Yr		Non-management <input type="checkbox"/>			
						Supervisory/Mngt				
Summary of Experience:										
Specific reason for leaving:										

Describe other applicable experience here

Summary of Experience:									
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List Days and Times Available to Work

Summary of Experience:									
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